MAJOR GIFTS OFFICER
VACANCY ANNOUNCEMENT

BACKGROUND
Since 1991, NBCC has been at the vanguard of the breast cancer movement – elevating breast cancer to an issue of national significance, leveraging billions of federal dollars for research and care, and empowering tens of thousands of breast cancer survivors to become effective advocates for themselves, and all those at risk of breast cancer. The National Breast Cancer Coalition is the organization that will end breast cancer; we are activists who set a research agenda to ensure that outcome, who tell the truth about breast cancer, upend the status quo when needed, and empower survivors to be leaders for this cause.

POSITION SUMMARY
Reporting to the Chief Communications and Advancement Officer CCAO, the Major Gifts Officer will work with the CCAO and Senior Manager of Development to develop and sustain relationships with individual donors giving $5,000 and more. The Major Gifts Officer will identify, cultivate, solicit and maintain a select group of donors and prospects through direct solicitations, personal visits and phone contacts, as well as letters from the President. The Major Gifts Officer will manage all aspects of the President's Council, manage and maintain a portfolio of select donors.

QUALIFICATIONS AND REQUIREMENTS
Bachelor’s degree in related field and minimum of five (5) experience in non-profit fundraising with three years of experience in a major gifts program. Exemplify sensitivity to confidential information. Ability to interact at the highest level of professionalism with current and prospective donors, board members, vendors and consultants and all levels of staff. Strong oral and written communication skills. Ability to promote a team-centered environment. Ability to work in a fast-paced environment and manage multiple priorities. Experience with donor/prospect research. Proficiency in Microsoft Office Suite, Raiser's Edge, prospect research tools and the Internet.

HOW TO APPLY
Email cover letter with resume and salary requirements to jobs@StopBreastCancer.org with “Major Gifts Officer” as the subject line. Sorry, no phone calls please. NBCC is an equal opportunity employer that especially welcomes applications from breast cancer survivors, women, and people of color.